

**Commissioners of St. Mary's County Meeting Minutes (Tuesday, September 27, 2022)**  
*Generated by Julie Burch on Tuesday, September 27, 2022*

**Members present**

Commissioner President James R. Guy  
Commissioner Eric Colvin  
Commissioner Michael L. Hewitt  
Commissioner Todd B. Morgan  
Commissioner John E. O'Connor (Via Zoom)  
David Weiskopf, Interim County Administrator  
ALisa Casas, Communications Director, Public Information Office

Commissioner President Guy called the business meeting of the Commissioners of St. Mary's County to order at 9:02 a.m. in the Chesapeake Building Meeting Room, Governmental Center.

**Approval of Consent Agenda**

I move to approve the Consent Agenda, which includes the Minutes of September 20, 2022, as presented.

Motion by Commissioner Eric Colvin, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**2. PRESENTATION**

**A. MARYLAND DEPARTMENT OF TRANSPORTATION - Consolidated Transportation Tour**

**Department of Transportation Personnel:**

**THE SECRETARY'S OFFICE**

Jim Ports, Secretary

Dan Janousek, Regional Planner

Melissa Einhorn, State Legislative Officer

**MARYLAND AVIATION ADMINISTRATION**

Ashish Solanki, Director, Office of Regional Aviation

**MOTOR VEHICLE ADMINISTRATION**

Chrissy Nizer, Administrator

**MARYLAND TRANSIT ADMINISTRATION**

Travis Johnston, Director, LOTS

**STATE HIGHWAY ADMINISTRATION**

Tim Smith, Administrator

Kim Tran, District 5 Engineer

## **MARYLAND TRANSPORTATION AUTHORITY**

Melissa Williams, Director of Planning and Program Development

Joining the Commissioners for the MDOT presentation were Maryland State Delegates Matthew Morgan and Brian Crosby and Mayor of Leonardtown, Dan Burris.

Transportation Secretary Ports provided an overview of the 6-year Consolidated Transportation Plan. Projects specific to St. Mary's included MD 5, Point Lookout Road (reconstruct the MD 5 intersection at Abell Street/Moakley Street; MD 5 at Point Lookout State Park; MD 5 at Hilton Run; MD 5 from MD 471 to MD 246; MD 4, Patuxent Beach Road and Solomons Island Road (Thomas Johnson Bridge Study) and the Designated Bus Stop Initiative.

Other topics of discussion were the Harry Nice Middleton Bridge project; the expiration of the civil penalty grace period for unpaid late fees for video tolls on November 30, 2022; appointments needed at MVA branch offices, and all-electronic and cashless tolls throughout Maryland.

### **3. PROCLAMATION**

A proclamation was presented for World Architecture Day

### **4. COUNTY ADMINISTRATOR**

**A. DRAFT AGENDAS FOR OCTOBER 4 AND OCTOBER 18, 2022.** There will be no meetings of the Commissioners on October 11, 2022.

**B. STATE'S ATTORNEY'S OFFICE** - Maryland Department of Human Services- Cooperative Reimbursement Agreement US2311

I move to approve the FY2023 Cooperative Reimbursement Agreement from the Maryland Department of Human Services on behalf of the State's Attorney's Office, Child Support Division in the amount of \$834,667 and authorize the Commissioner President to execute the related Budget Amendment to revise the budget in accordance with the agreement.

Motion by Commissioner Eric Colvin, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**C. CIRCUIT COURT** - Adult Drug Court Program Award and Sub-Recipient Agreement with Project Chesapeake - MD2394

I move to accept the grant award from the St. Mary's County Health Department and the sub-recipient agreement with Project Chesapeake, in the amount of \$84,607, and authorize Commissioner President to execute the related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**D. SHERIFF'S OFFICE - FY2023 Police Accountability, Community and Transparency (PACT) Grant Award**

I move to approve the FY2023 Police Accountability, Community and Transparency (PACT) Grant Award, from the Governor's Office of Crime Prevention, Youth, and Victim Services, in the amount of \$76,796 and authorize the Commissioner President and Sheriff to execute the related documents and staff to submit electronically.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**E. DEPARTMENT OF FINANCE - BOARD OF EDUCATION - FY2024 - FY2029 State Capital Improvements Program**

I move to approve and authorize the Commissioner President to sign the letter of support for the FY2024 - FY2029 State Capital Improvement Program as approved by the Board of Education on September 14, 2022 to be submitted to the Interagency Commission on School Construction, in accordance with state procedures.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**F. DEPARTMENT OF FINANCE - BOARD OF EDUCATION - Request approval of FY2023 categorical budget adjustment**

I move to approve the Board of Education's request of an FY2023 categorical budget Adjustment for the Concentration of Poverty Grant.

Motion by Commissioner Eric Colvin, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**G. DEPARTMENT OF FINANCE - BOARD OF EDUCATION - Request approval of a FY2023 Restricted Fund Budget Increase - MD Leads Grant**

I move to approve the Board of Education's request of an FY2023 Restricted fund budget increase for the Maryland Leads Grant Award

Motion by Commissioner Michael L. Hewitt, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**H. DEPARTMENT OF ECONOMIC DEVELOPMENT - Property Tax Credit Incentive for J. F. Taylor for Expanding Employment**

I move to approve the property tax credit incentive for J. F. Taylor, Inc. under the County's New and Expanding Tax Credit Program and authorize the Commissioner President to sign all related documents.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**I. DEPARTMENT OF EMERGENCY SERVICES - Animal Adoption and Resource Center - Strategic Shelter Partnership Agreement**

I move to approve the Department of Emergency Services to enter into the agreement between the Commissioners of St. Mary's County and the VCA Animal Hospitals Inc and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Eric Colvin, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**J. DEPARTMENT OF EMERGENCY SERVICES - Agreement with Maryland Fire & Rescue Institute to provide a Fire & Rescue Cadet Academy Curriculum**

I move to approve the St. Mary's County Department of Emergency Services to enter into an agreement with Maryland Fire and Rescue Institute for the purpose of providing a Fire and Rescue Cadet training curriculum and support this Academy program and to allow the Director of Emergency Services Director to sign this agreement.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**K. DEPARTMENT OF RECREATION AND PARKS - Governor's Child Care Stabilization Grant Round 3 Award**

I move to approve and accept the Governor's Child Care Stabilization Grant Award from the Maryland State Department of Education, in the amount of \$35,125 and authorize the Commissioner President to Sign the budget amendment and all related documents.

Motion by Commissioner Todd B. Morgan, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**L. DEPARTMENT OF RECREATION AND PARKS - Gymnastics Center Sixth Amendment to Lease**

I move to approve and authorize the Commissioner President to sign the Sixth Amendment to Lease for the Gymnastics Center between the County and the Pax River Village LLC.

Motion by Commissioner Eric Colvin, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**M. DEPARTMENT OF RECREATION AND PARKS - FY 2023 Local Parks and Playgrounds Infrastructure Funding Plan**

I move to approve the Program Open Space, Local Parks and Playgrounds Infrastructure Funding development applications for the 5th District Light Project, ADA Transition Plan Project, Dorsey Park Field Project and the Leonard Hall Recreation Center project in the total amount of \$1,125,000 and authorize the Commissioner President to execute all the related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**5. COMMISSIONERS' TIME**

The Commissioners highlighted events attended over the past week and provided general comments.

**MOTION TO ENTER INTO CLOSED SESSION**

I move to enter into closed session for the purpose of discussing Personnel.

Motion by Commissioner Eric Colvin, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan

Not Present at Vote: Commissioner O'Connor

**6. CLOSED SESSION**

**A. PERSONNEL**

**Present:** James R. Guy, President

Eric Colvin, Commissioner

Michael L. Hewitt, Commissioner

Todd B. Morgan, Commissioner

David Weiskopf, Interim County Administrator

Catherine Pratson, Director, Dept. of Human Resources  
Sharon Ferris, Recorder

Authority: §9-512(a)(1) of the Local Government Article of the Annotated Code of Maryland

Time Held: 12:37 p.m. - 12:50 p.m.

Location: Savich Conference Room

Purpose: To consider or discuss the assignment, promotion, resignation, salary, demotion, dismissal, reprimand or appointment of a member of a public agency.

## **7. ADJOURN**

The meeting adjourned at approximately 12:50 pm.

Minutes approved by the Commissioners of St. Mary's County on October 4, 2022.

                    JB                      
Julie Burch, Senior Admin Coordinator

## **8. MARYLAND ASSOCIATION OF COUNTIES (MACo)**

### **Members present**

Commissioner President James R. Guy

Commissioner Eric Colvin

Commissioner Michael L. Hewitt

Commissioner Todd B. Morgan

David Weiskopf, Interim County Administrator

ALisa Casas, Communications Director, Public Information Office

Commissioner President Guy opened the meeting for the annual briefing from MACo at 2:30 p.m.

### **MOTION FROM CLOSED SESSION**

I move to approve adding a Deputy Director position to the Department of Emergency Services FY23 budgeted approved positions.

Motion by Commissioner Eric Colvin, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan

## **A. MARYLAND ASSOCIATION OF COUNTIES** - Annual Brief

**Present:** Michael Sanderson, MACo Executive Director

Laura Price, MACo President and Talbot County Council Member

MACo is a non-profit, non-partisan voice for all Maryland counties promoting effective, efficient government through advocacy, education, and collaboration. The Association's membership consists of county elected officials and representatives from Maryland's 23 counties and Baltimore City. It is the only organization serving the needs of county elected officials and government across the state by expressing the needs of local government to the General Assembly. Mr. Saunders and Ms. Price discussed policy; provided highlights from the past legislative session and discussed potential topics for the upcoming legislative session.

## **9. ADJOURN**

The meeting adjourned at approximately 3:18 p.m.